



MAYOR
Ron Smith

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Paul Anderson, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Neil Krutz

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, August 12, 2019

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order

The regular meeting of the Sparks City Council was called to order by Mayor Ron Smith at 2:00 p.m.

2. Roll Call

Mayor Ron Smith, Council Members Donald Abbott, Paul Anderson, Ed Lawson, Charlene Bybee, Kristopher Dahir, City Manager Neil Krutz, City Attorney Chet Adams, and Acting City Clerk Lisa Hunderman, PRESENT.

3. Opening Ceremonies

3.1 Invocation Speaker

The invocation was provided by Pastor Lee Neish with United Methodist Church.

3.2 Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Lawson.

4. Public Comment

Clint Neuerburg, co-owner of Pinion Bottle Co., provided comment he would like a zoning revision that would allow growler fills at bars and pubs that do not produce beer on site.

Kim Ciesynski, Anthony Ortega, Mary L. Gilbert, and Jesus Brown provided comment in support of rezoning that would allow for expansion of tattoo parlor businesses to additional zones.

Ron Moreland and Wendy Stolyarov provided comment opposing Mayor Ron Smith's comments on Drag Queen Story Hour. Ms. Stolyarov encouraged Council to consider forming a Human Rights Commission.

5. Agenda

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Motion: Move to approve the agenda as submitted.

Moved by: Council Member Lawson

Seconded by: Council Member Abbott

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

6. Minutes

6.1 Consideration and possible approval of the minutes of the Sparks City Council meeting for July 08, 2019.

Motion: Move to approve the minutes of the Sparks City Council meeting for July 08, 2019.
Moved by: Council Member Dahir
Seconded by: Council Member Bybee
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

7. Announcements, Presentations, Recognition Items and Items of Special Interest

7.1 Proclamation: "Spanish Springs Rodeo Team Day"

Mayor Smith proclaimed August 24, 2019 "Spanish Springs Rodeo Team Day". The Spanish Springs Rodeo Team is part of the Nevada State High School Rodeo Association. The 2019-2020 team is comprised of three boys and 10 girls ranging from 6th to 12th grade. The team will represent the local area while they compete in 14 rodeos throughout Nevada. The proclamation was read and presented by Council Member Dahir after agenda item 9.14 pending arrival of team members Jaden, Christina, and Olivia. The team will perform during the Aug. 24-25 rodeo at Gandolfo Arena and the event is free to the public.

7.2 Presentation: 2018 Golden Eagle Regional Park (GERP) Annual Report

GERP Recreation Manager Tony Pehle presented highlights from the 2018 GERP Annual Report. An estimated \$24.4 million was generated in economic impact from tournaments and events, with more than 1 million participants and spectators visiting throughout more than 53 tournaments and events. Council commended Parks staff and maintenance crews for their incredible work at the venue.

7.3 Presentation: Parks and Recreation Department

Parks and Recreation Commission Chair Andrea Tavener and Parks and Recreation Director Tracy Domingues presented on the Parks and Recreation 2019 fiscal year budget and projects, and departmental accomplishments and challenges. Council asked where the public can obtain information on the Adopt-A-Park Program; Mrs. Domingues confirmed Parks and Recreation Department may be contacted at (775) 353-2376 for additional information.

8. Consent Items (FOR POSSIBLE ACTION)

Motion: Move to approve consent items 8.1 through 8.3 as submitted.
Moved by: Council Member Lawson
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

8.1 Consideration and possible acceptance of the report of the claims and bills approved for payment and appropriation transfers for the period of June 20, 2019 through July 24, 2019. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk requesting approval of the report of claims and bills approved for payment and the appropriation transfers for the period of June 20, 2019 through July 24, 2019 as presented by staff.

8.2 Consideration and possible acceptance of grants and/or donations received by the city in the second quarter of 2019 that amount to less than \$5,000 each. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk requesting Council approve acceptance of several grants and donations that are individually less than \$5,000 in accordance with Resolution No. 3234. The donations and grants were received from April 2019 through June 2019.

8.3 Consideration, discussion, and possible approval of a construction contract (AC-5594) for the Golden Eagle Regional Park Fields 7 & 8 and Fields 10 through 14 Project to Garden Shop Nursery Landscaping, in the amount of \$59,121.20. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and Capital Projects Manager Brian Cason requesting Council approve award of a construction contract (AC-5594) to Garden Shop Nursery Landscaping in the amount of \$59,121.20 for removal of grass turf and soil, placement of aggregate base, turf stone type pavers, topsoil and seed at Golden Eagle Regional Park.

9. General Business

9.1 Consideration, discussion and possible approval of the Mayor's recommendation of an appointment to the Civil Service Commission for a three-year term (from the following pool of applicants listed in alphabetical order): Scott Benton. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz requesting Council approve the Mayor's recommendation of committee appointment for Scott Benton to serve on the Sparks Civil Service Commission for a three-year term expiring June 30, 2022.

Motion: Move to confirm the Mayor's appointment of Scott Benton to the Sparks Civil Service Commission for a three-year term expiring June 30, 2022.

Moved by: Council Member Anderson

Seconded by: Council Member Lawson
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.2 Consideration, discussion and possible approval of the Mayor's recommendation of an appointment to the Sierra Arts Foundation Board of Trustees for a one-year term (from the following pool of applicants listed in alphabetical order): Francine Burge; Dahlia Dwedar. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz requesting Council approve the Mayor's recommendation of committee appointment for Francine Burge to serve on the Sierra Arts Foundation Board of Trustees for a one-year term expiring August 13, 2020.

Motion: Move to confirm the Mayor's appointment of Francine Burge to the Sierra Arts Foundation Board of Trustees for a one-year term expiring August 13, 2020.

Moved by: Council Member Abbott

Seconded by: Council Member Lawson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.3 Consideration, discussion and possible approval to join an existing National Intergovernmental Purchasing Association (NIPA) contract (AC-5598) with Thatcher Company of Nevada to supply Sodium Hypochlorite (bleach) to the Truckee Meadows Water Reclamation Facility (TMWRF) at a cost of \$0.92 per gallon. The estimated total annual cost is \$620,000 with Sparks's annual share estimated to be \$198,000. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by TMWRF Plant Manager Michael Drinkwater requesting Council approval to join onto an existing contract between Thatcher Chemical Company of Nevada and the National Intergovernmental Purchasing Association (NIPA) to purchase Sodium Hypochlorite for use at TMWRF. The estimated annual cost is \$620,000, shared pro-rata between the cities of Sparks and Reno based on the current flow split with the city of Sparks's share estimated at \$198,000.

Motion: Move to approve joining the existing National IPA (NIPA) contract (AC-5598) for to the purchase of Sodium Hypochlorite (bleach) from Thatcher Company of Nevada at a cost of \$0.92 per gallon.

Moved by: Council Member Anderson

Seconded by: Council Member Dahir

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None
Vote: Motion passed unanimously, 5-0.

9.4 Consideration, discussion and possible approval of reimbursement to the city of Reno for Sparks's share of a construction contract with Nelson Electric Company Inc. for the Motor Control Center numbers 7, 8 and 9 Replacement Project at the Truckee Meadows Water Reclamation Facility in the amount of \$366,300.00 with the city of Sparks's share being \$114,908.31. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by TMWRF Plant Manager Michael Drinkwater requesting Council approval to reimburse the city of Reno for the city of Sparks's share of a construction contract for the replacement of TMWRF Motor Control Centers (MCC) numbers 7, 8, and 9, which are beyond their expected service life.

Motion: Move to approve reimbursement to the city of Reno for Sparks's share of a construction contract with Nelson Electric Company Inc. for the MCC 7, 8 and 9 Replacement Project at the Truckee Meadows Water Reclamation Facility in the amount of \$366,300.00 with the city of Sparks' share being \$114,908.31.

Moved by: Council Member Bybee

Seconded by: Council Member Anderson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.5 Consideration, discussion and possible approval of an agreement (AC-5595) with Brown and Caldwell for construction management services for the Truckee Meadows Water Reclamation Facility Nitrification Digester 2 Cover Rehabilitation Project in an amount not to exceed \$205,300 with the city of Sparks's share being \$64,402.61. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by TMWRF Plant Manager Michael Drinkwater requesting Council approval of a consultant agreement with Brown and Caldwell to provide construction management services for the TMWRF Digester 2 Rehabilitation Project. This agreement will provide construction management of the rehabilitation project approved by Council June 10, 2019. The project includes removal and replacement of sludge sample pipes, cleaning and coating of the interior of the digester cover, removal and reinstallation/replacement of the concrete ballast blocks, lead abatement, removal and replacement of the polyurethane foam insulation on the exterior of the cover, and installation of a new elastomeric digester seal.

Motion: Move to approve an agreement (AC-5595) with Brown and Caldwell for construction management services for the Truckee Meadows Water Reclamation Facility Nitrification Digester 2

Cover Rehabilitation Project in an amount not to exceed \$205,300, with city of Sparks's share being \$64,402.61.

Moved by: Council Member Dahir
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.6 Consideration and possible approval of an expenditure of \$479,329.00 to purchase one Vactor 2100i Sewer Maintenance Vehicle from Federal Signal Corp./Owen Equipment as part of the fleet replacement program for Fiscal Year 2020 utilizing a joinder bid from Sourcewell/NJPA, a purchasing consortium, contract #122017-FSC. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Public Works Maintenance Manager Ron Korman requesting Council approve an expenditure of \$479,329.00 to replace a 20-year-old Vactor sewer maintenance vehicle with a 2020 Vactor sewer maintenance vehicle. The existing sewer maintenance vehicle has exceeded its scheduled life cycle.

Motion: Move to approve an expenditure of \$479,329 to purchase one Vactor 2100i Sewer Maintenance Vehicle.
Moved by: Council Member Anderson
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.7 Consideration and possible approval of an expenditure of \$288,410.00 to purchase one Tymco Model 500x Regenerative Air Sweeper from TYMCO/H&E Equipment as part of the fleet replacement program for Fiscal Year 2020 utilizing a joinder bid from HGAC, a purchasing consortium, contract #SW04-18. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Public Works Maintenance Manager Ron Korman requesting Council approval to replace a 13-year-old Elgin street sweeper with a 2019 TYMCO regenerative air sweeper with a purchase amount of \$288,410.00. The current sweeper has exceeded its scheduled life cycle.

Motion: Move to approve an expenditure of \$288,410.00 to purchase one Tymco Model 500x Regenerative Air Sweeper.
Moved by: Council Member Bybee
Seconded by: Council Member Anderson
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None

Vote: Motion passed unanimously, 5-0.

9.8 Consideration, discussion and possible approval to join an existing Washoe County contract (AC-5597) with Qual-Econ U.S.A. Inc for high security janitorial services for various city facilities in the amount of \$191,200.08. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Public Works Maintenance Manager Ron Korman requesting Council approval to join an existing Washoe County contract (AC-5597) with Qual-Econ U.S.A. Inc for high security janitorial services in the amount of \$191,200.08. Locations served will include City Hall, the Police Department, Alf Sorenson, Larry D. Johnson Community Center, Truckee Meadows Water Reclamation Facility, Public Works Maintenance, and the Sparks Museum during fiscal year 2020. Services will include sweeping, mopping, cleaning restrooms, emptying trash, and other related services.

Motion: Move to approve joining an existing Washoe County contract (AC-5597) with Qual-Econ U.S.A. Inc for high security janitorial services for various city facilities in the amount of \$191,200.08.

Moved by: Council Member Abbott

Seconded by: Council Member Anderson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.9 Consideration, discussion, and possible approval of a recommendation from the Regional Street Naming Committee to rename Lazy 5 Parkway, between Pyramid Way and David Allen Parkway, to Wingfield Hills Road. (FOR POSSIBLE ACTION)

An agenda item from Mayor Ron Smith and presented by City Engineer Jon Ericson requesting approval of a recommendation from the Regional Street Naming Committee to rename Lazy 5 Parkway, between Pyramid Way and David Allen Parkway, to Wingfield Hills Road. Renaming this section of Lazy 5 Parkway will make the street name consistent from Vista Boulevard to Pyramid Way. Council asked when the road will be open, Mr. Ericson noted tentatively at the end of October 2019.

Motion: Move to approve the recommendation from the Regional Street Naming Committee to rename Lazy 5 Parkway, between Pyramid Way and David Allen Parkway, to Wingfield Hills Road.

Moved by: Council Member Dahir

Seconded by: Council Member Anderson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.10 Consideration and possible approval to purchase annual support and licensing (AC-5593) for Arctic Wolf SOC-as-a-Service network and internet security for \$54,302.40, for fiscal year 2020. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk and presented by Information Technology Manager Steve Davidek requesting approval to purchase annual support and licensing (AC-5593) for Arctic Wolf SOC-as-a-Service network and internet security in the amount of \$54,302.40 for fiscal year 2020. The Arctic Wolf Security Operations Center is a critical component of the city's network and cyber security program. Council noted the importance of cyber protection both currently and in the future.

Motion: Move to approve the purchase of the fiscal year 2020 maintenance contract (AC-5593) and software licensing renewal from Arctic Wolf in the amount of \$54,302.40.

Moved by: Council Member Abbott

Seconded by: Council Member Bybee

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.11 Consideration, review and possible acceptance of a \$15,000 Community Impact Grant from Nevada Arts Council supporting a two-year project for art gallery space in downtown Sparks. (FOR POSSIBLE ACTION)

An agenda item from Parks and Recreation Director Tracy Domingues and presented by Special Events Supervisor Francine Burge requesting Council approval to accept a \$15,000 Community Impact Grant awarded by the Nevada Arts Council. The grant will support a two-year project for art gallery space in downtown Sparks and requires a 50/50 match. The Arts and Culture Advisory Committee has allocated \$8,000 a year for gallery management as part of their 2017-2020 plan, approved by Council on September 25, 2017, in order to comply with this requirement. Council commended Ms. Burge on the Depot Gallery project and noted the gallery opening is anticipated for late August 2019. Ms. Burge thanked Public Works for their hard work on the project.

Motion: Move to accept this gift of \$15,000 from the Nevada Arts Council as outlined by staff.

Moved by: Council Member Bybee

Seconded by: Council Member Dahir

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.12 Consideration and possible direction to apply for National Endowment for the Arts "Our Town" Grant Program up to \$150,000. (FOR POSSIBLE ACTION)

An agenda item from Parks and Recreation Director Tracy Domingues and presented by Special Event Supervisor Francine Burge requesting Council approval to apply for the National Endowment for the Arts "Our Town" Grant Program up to \$150,000. The funding will commission artwork for the second phase of the "Together, We See Sparks" project at Victorian Square. If awarded, the "Our Town" grant program requires a match of cash and in-kind gifts by the City. City Manager Krutz noted the required \$150,000 match is planned in years two and three of the current five-year Capital Improvement Plan to be allocated from room tax funds, however final budget approval for use of funds has not yet occurred. City Attorney Adams asked if submitting the grant application is a commitment of funds, or if the match is contingent upon winning the grant. Ms. Burge confirmed it is contingent upon award of the grant. Mr. Adams noted concern about entering into a contractual obligation for funds that are not yet approved for use. Assistant City Manager John Martini noted the funds are allocated and accounted for and use of funds is pending Council approval in next year's CIP budget.

Motion: Move to approve applying for funds through the National Endowment for the Arts "Our Town" Grant Program up to \$150,000.

Moved by: Council Member Lawson

Seconded by: Council Member Bybee

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.13 Consideration, discussion, and possible approval of a settlement agreement with Matthew Wright in the amount of \$100,000.00 in Wright v. City of Sparks et al., case number CV19-01047. (FOR POSSIBLE ACTION)

An agenda item from City Attorney Chet Adams and presented by Assistant City Attorney Alyson McCormick recommending Council approval of a settlement agreement with Matthew Wright in the amount of \$100,000.00 in Wright v. City of Sparks et al., case number CV19-01047. In May of 2017, a City of Sparks employee driving a City vehicle was allegedly involved in a traffic collision with Matthew Wright. Mr. Wright sued the City and the employee for personal injuries and loss of consortium allegedly caused by the collision.

Motion: Move to approve the settlement agreement with Matthew Wright in the amount of \$100,000.00.

Moved by: Council Member Bybee

Seconded by: Council Member Lawson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.14 Consideration, discussion, and possible approval of a settlement agreement with Micah Wright in the amount of \$10,000.00 in Wright v. City of Sparks et al., case number CV19-01047. (FOR POSSIBLE ACTION)

An agenda item from City Attorney Chet Adams and presented by Assistant City Attorney Alyson McCormick recommending Council approval of a settlement agreement with Micah Wright in the amount of \$10,000.00 in Wright v. City of Sparks et al., case number CV19-01047. In May of 2017, a City of Sparks employee driving a City vehicle was allegedly involved in a traffic collision with Micah Wright. Mrs. Wright sued the City and the employee for personal injuries and loss of consortium allegedly caused by the collision.

Motion: Move to approve the settlement agreement with Micah Wright in the amount of \$10,000.00.
Moved by: Council Member Dahir
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.15 Presentation, discussion and possible approval of an employee complement change in Management Services removing the position of Customer Service Manager and creating the Customer Service Supervisor position effective August 19, 2019. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz and presented by Human Resources Analyst Sr. Jill Valdez requesting Council approval of an employee complement change in Management Services removing the position of Customer Service Manager and creating the Customer Service Supervisor position effective August 19, 2019. The City Manager recommends a reorganization in the Management Services Division combining the managerial functions of Customer Service Manager and City Clerk into a single job title of City Clerk with a new classification level and pay range, removing the position of Customer Service Manager and creating the Customer Service Supervisor position.

Motion: Move to approve the complement changes to the Management Services Department effective August 19, 2019.
Moved by: Council Member Abbott
Seconded by: Council Member Bybee
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.16 Presentation, discussion and possible approval to amend the Appendix A in the Management, Professional and Technical Resolution (R-3341) to memorialize a reorganization of the City Clerk and Customer Service functions in Management Services. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz and presented by Human Resources Analyst Sr. Jill Valdez requesting Council approval to amend the Appendix A in the Management, Professional and Technical Resolution (R-3341) to memorialize a reorganization of the City Clerk and Customer Service functions in Management Services. The new structure combines the City Clerk staff and the Customer Service and Business License staff under a single manager. The single manager job title, City Clerk, will absorb managerial duties of the Customer Service Manager job description in addition to the City Clerk function.

Motion: Move to approve the amendments to the Management, Professional and Technical Resolution (R-3341) Appendix A, effective August 19, 2019.
Moved by: Council Member Anderson
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.17 First Reading of Bill No. 2763, amending chapter 12.44 of the Sparks Municipal Code to approve the Regional Road Impact Fee General Administrative Manual, Capital Improvements Plan, and Impact Fees as revised by the Regional Transportation Commission of Washoe County on May 20, 2019; and providing for other matters properly related thereto. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by City Engineer Jon Ericson requesting a first reading of Bill No. 2763, amending chapter 12.44 of the Sparks Municipal Code to approve the Regional Road Impact Fee General Administrative Manual, Capital Improvements Plan, and Impact Fees as revised by the Regional Transportation Commission of Washoe County on May 20, 2019; and providing for other matters properly related thereto. The impact fee pays for capacity improvements on the regional roadway network that are attributable to new development projects.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 Public Hearing, consideration and possible approval of a Memorandum of Understanding (AC-5596) between the city of Sparks and the Operating Engineers Local #3 – Supervisory Unit adding the Customer Service Supervisor position, related classification level and pay range to Appendix A of the current collective bargaining agreement between the parties effective August 19, 2019. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz requesting Council open public hearing regarding possible approval of a Memorandum of Understanding (AC-5596) between the city of Sparks and the Operating Engineers Local #3 – Supervisory Unit adding the Customer Service Supervisor position, related classification level and pay range to Appendix A of the current collective bargaining agreement between the parties effective August 19, 2019. The new

structure combines the City Clerk staff and the Customer Service and Business License staff under a single manager. The single manager job title, City Clerk, will absorb managerial duties of the Customer Service Manager job description in addition to the City Clerk function.

Public hearing was opened at 3:30 p.m.; there were no comments.

Motion: Move to approve the Memorandum of Understanding between the city of Sparks and the Operating Engineers Local #3 – Supervisory Unit.
Moved by: Council Member Dahir
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

10.2 Consideration and possible approval of Resolution No. 3350, authorizing the transfer of the City’s 2019 Private Activity Bond Capacity (PABC) allocation of \$5,217,476.03 to be divided equally (50%/50%) between the Nevada Housing Division (NHD) and Nevada Rural Housing Authority (NRHA) to support implementation of their respective affordable housing programs. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz requesting Council open public hearing regarding possible approval of Resolution No. 3350, authorizing the transfer of the City’s 2019 Private Activity Bond Capacity allocation of \$5,217,476.03 to be divided equally between the Nevada Housing Division and Nevada Rural Housing Authority to support implementation of their respective affordable housing programs noted on the Certificate of Transfer. Splitting the PABC between NHD and NRHA supports a wider range of housing programs than allocating the entire PABC to a single agency, potentially benefitting a more diverse range of Sparks and Washoe County residents.

Public hearing was opened at 3:33 p.m.; there were no comments.

Motion: I move to adopt Resolution No. 3350, authorizing the transfer of the City’s 2019 Private Activity Bond Capacity (PABC) allocation of \$5,217,476.03 to be divided equally (50%/50%) between the Nevada Housing Division (NHD) and Nevada Rural Housing Authority (NRHA) to support implementation of their respective affordable housing programs.
Moved by: Council Member Dahir
Seconded by: Council Member Anderson
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

11. Planning and Zoning Public Hearings and Action Items

None

12. Comments

12.1 Comments from the Public

None

12.2 Comments from City Council and City Manager

Council Member Abbott directed the City Manager to review zoning changes to: allow for bars and pubs to fill growlers in non-beer producing locations; and allow for tattoo parlors to operate in additional zoning districts. City Manager Krutz confirmed he would work with staff to bring forward alternatives for consideration.

Council Member Dahir directed the City Manager to provide an update regarding the remaining public greenspace at Wildcreek Golf Course. Mr. Krutz confirmed he is currently involved in conversations with Washoe County and will provide updates as developments arise.

City Attorney Chet Adams provided comment regarding the pilot program with the merging of the City Clerk and Customer Service Manager positions, noting he feels the transition has been positive. Mr. Adams and Mayor Smith commended Acting City Clerk Lisa Hunderman and Assistant City Clerk Julie Torres for their work.

13. Adjournment

Council was adjourned at 3:36 p.m.

Ronald E. Smith, Mayor

ATTEST:

Lisa Hunderman, City Clerk

>>>LK